

Board of Elections – Meeting Minutes Date: September 2, 2025 **Time:** 9:30 AM **Location:** Board of Elections Office **Called to Order By:** Board Member Barbara Luke **Minutes Recorded By:** Election Specialist Vicki Flanders

Attendance

- Barbara Luke, Board Member
- Rich Coglianese, Board Member
- Fred Vogel, Board Member
- Brandon Clay, Director
- Michelle Forrider, Deputy Director
- Thayne Gray, Assistant Prosecuting Attorney
- Vicki Flanders, Election Specialist

A quorum was present.

Call to Order The meeting was called to order at 9:30 AM by Board Member Barbara Luke.

Approval of Previous Minutes The minutes from the August 12, 2025, meeting were reviewed.

- Motion to approve by Rich Coglianese
- Seconded by Fred Vogel
- Motion carried unanimously

Agenda Items

1. **Approval of Bills:** Deputy Director Michelle Forrider presented a list of bills for board review and approval.
 - Bills included CurrentWare, Black Ops Destruction, Johnston IT, RBM, ComDoc, and Triad.
 - Motion to approve bills by Rich Coglianese; seconded by Fred Vogel; motion carried unanimously.
2. **Budget Report:** Deputy Director Michelle Forrider provided a summary of the current budget status.
 - Reviewed expenditures to date and remaining allocations for the fiscal year.
 - Highlighted anticipated costs for the upcoming general election, including staffing, equipment, and outreach.
 - No formal action taken; report accepted for review.

3. **Absentee Outsourcing:** The Board of Elections uses outsourcing for mail-in ballots.
 - Director Brandon Clay discussed the possibility of using a new outsourcing company.
 - Director Clay and Deputy Director Forrider will meet with Knowink to evaluate whether the company meets the Board's operational needs.
 - Official approval to use an outsourcing company must be submitted to the Secretary of State's office by Friday, September 5, 2025.
 - Motion to approve the use of an outsourcing company by Fred Vogel; seconded by Rich Coglianese; motion carried.
4. **New Precinct Maps:** Deputy Director Michelle Forrider presented updated precinct maps reflecting recent boundary adjustments.
 - Changes were made to improve voter distribution and align with updated census data.
 - Maps were reviewed by board members and legal counsel for compliance.
 - Motion to approve new precinct maps by Fred Vogel; seconded by Rich Coglianese; motion carried unanimously.
5. **Polling Location Contracts** Deputy Director Michelle Forrider presented proposed contracts for polling locations for the upcoming election cycle.
 - Contracts included updated terms for facility use, staffing coordination, and accessibility compliance.
 - Assistant Prosecuting Attorney Thayne Gray confirmed the contracts met statutory requirements.
 - Motion to approve the contracts were tabled until the following Board meeting to ensure all board members could be in attendance.

Next Meeting The next meeting is scheduled for October 7, 2025 at 9:30am.

Adjournment The meeting was adjourned at 10:20 AM.

- Motion to adjourn by Rich Coglianese
- Seconded by Fred Vogel
- Motion carried

Attest: Vicki Flanders
Vicki Flanders, Election Specialist

Board Member : Barbara Luke
Barbara Luke, Board Member